

## SAA Standards Committee Conference Call 11/28/2016

Present:

Carrie Hintz

Caitlin Christian-Lamb

John Bence

Julia Stein

Rebecca Wiederhold

Hilary Bober

Lindsay Dumas

Adrien Hilton

Karin Brandenburg

Updates from the November Council meeting (Carrie)

- Guidelines for Graduate Programs in Archival Studies revisions were adopted—Standard remains on a 5 year review cycle
- One year term extension for the Technical Subcommittee on Archival Facilities Guidelines was adopted and the chairs of that committee have been informed
- TS-DACS had submitted funding request for a meeting to revise DACS principles—Council is generally supportive of the endeavor, but is asking TS-DACS to revise the proposal and resubmit with a more modest budget
- TS-EAS is requesting Merrilee Proffitt be added as an ex-officio member, they are filling out a formal request for this that will be submitted to Council
- Council has also tasked us with a few new items:
  - Council would like to request that Standards Committee adds an ongoing (yearly) activity to its slate of operational actions to conduct a regular request from SAA groups to submit any suggestions for gaps that need new standards developed by SAA (for SC to review and decide if the suggestion has merit) or to submit links to new standards that SC should add to the Standards Portal.
  - Council would like to request that Standards Committee add a regular review of the Standards Portal to ensure that relationships are documented between archival standards and those of related professions.

- They have also asked that we review three standards maintained the International Association of Sound and Audiovisual Archives and include links to these standards in the Standards Portal.
  - Safeguarding the Audio Heritage: Ethics, Principles and Preservation Strategy
  - Guidelines on the Production and Preservation of Digital Audio Objects
  - Handling and Storage of Audio and Video Carriers

Updates and conversation on SAAs response to RiC (Becca and Carrie)

- We have feedback from TS-EAS and TS-DACS, we are combining into a statement

Standards definition review (Caitlin and Hilary)

- They have been working on figuring out how to define a standard and how to refine that definition process. In doing an environmental scan it seems that our definition is more complete than most, but still perhaps not as full as we would like to see. There are some models or partial models that we can use. There was discussion about how we need to define not only a standard, but the function of standards within our organization. They will collect our feedback, revise and get back to the group

Request to endorse Rightsstatements.org as an external standard—  
Discussion and vote

- Haven't demonstrated full enough adoption in the field, and questions about the review process (can we get an ex-officio member on the board)
- Questions about the relationship between rightsstatements and creative commons

Inclusion of the standard in the portal but decline to endorse until we can see additional professional take up and see if we can get on

Updates and discussion items from group

- Our intern Michelle will be updating the SAA microsite to make sure it is up to date
- John (JTF-PS and JTF-HM)- pending releases of the two JTFs. PS should have a version 2 draft in December and Holdings will have version 1 out by January 18<sup>th</sup>
- Caitlin (TS-GRD)- Council agenda item for TS-GRD
- Adrien for TS-DACS- webinar review has been completed and about to get finalized and up on SAAs website. Resubmitting principles workshop. Developed a communication plan to communicate out the work of the group
- Karin for TS-EAS- stepping up work- smaller working groups on the run. EAC-CPF getting comments on a review of EAC-CPF.